



**innovo**<sup>TM</sup>

Conservatory of Physical Theatre

**APPLICATION INFO**

Dear prospective student,

Thank you for your interest in Innovo Conservatory of Physical Theatre and Living Word Bible College! In this packet you will find all the necessary information about the conservatory and its programs, as well as the applications for enrollment and housing.

The conservatory was created to help you fulfill the call and vision God has given you for ministry. Each person has a unique vision from God, and therefore has unique educational needs. Our program has been created to give you the flexibility to fulfill your unique calling. We believe each artist should be first and foremost a minister of the gospel. Our programs give you a solid theological and ministry-oriented base, as well as the artistic and creative disciplines needed to progress in your art form.

We are excited about the coming year and look forward to playing a part in equipping you to accomplish the vision God has given you. Enclosed are the following:

- Application for Innovo Conservatory of Physical Theatre / Living Word Bible College
- Conservatory Calendar giving the dates and times of all classes running this year
- School Approvals listing the various approvals LWBC holds with the state of California
- International Student Form with information on obtaining an F-1 student visa
- Price List & Application for the Aylward House, which has dorm rooms available to all students

Limited housing is available through the Aylward House dormitory at William Carey International University (WCIU). You must make reservations with them as soon as possible to ensure a room. All first-time students under the age of 21 are required to live at the WCIU dorms their first year. If there is anything we can do to help you, please give us a call. We look forward to serving you as you follow God's call to serve Him!

In His Service,

Jolie Williams  
Director  
Innovo Conservatory of Physical Theatre

## 2009 - 2010 CONSERVATORY SCHEDULE & TUITION

### QUARTER ONE: TECHNIQUE

- Monday, September 14, 2009 – Wednesday, October 28, 2009

### QUARTER TWO: TECHNIQUE

- Monday, November 2, 2009 – Wednesday, December 16, 2009

### QUARTER THREE: STUDENT SHOWS

- Monday, January 4 – Wednesday, February 17

### QUARTER FOUR: THEATRE PRODUCTION

- Monday, February 22 – Friday, April 9

### SCHOOL TOURS: USA AND PENDING COUNTRY

- Monday, April 12 – Monday, May 24

### IMPORTANT DATES TO REMEMBER

Orientation: Monday, September 14

Christmas Break: December 17, 2009 – January 3, 2010

Journeyman Shows: February 12, 13 & 14

Annual Innovo Concert: Friday, April 2

Graduation: Friday, April 9

### TUITION

#### **COURSE BREAKDOWNS:**

#### **PHYSICAL THEATRE TUITION:**

One quarter (7 weeks) \$ 950.00 per quarter

40 units x \$95/unit = \$3,800.00 per year

Conservatory Tour= \$ 675.00 (flights and food on the road incur additional costs)

#### **BIBLE COURSE TUITION:**

3 units x \$95/unit= \$ 285.00 per course

5 units x \$95/unit = \$1,425.00 per year

#### **INNOVO CONSERVATORY FULL TIME FEES**

One-time application fee: \$ 50.00

Registration fee: \$ 50.00

Book/note fees per year: \$ 150.00

Bible Courses: \$1,425.00

Physical Theatre Courses: \$3,800.00

Conservatory Tour: \$ 675.00

**TOTAL PER YEAR:** \$ 6,150.00 (full time enrollment)

INNOVO RESERVES THE RIGHT TO MAKE CHANGES TO THIS SCHEDULE AND TUITION FEES.

## COLLEGE APPROVALS

*Living Word Bible College (California Dept. of Education School Code #1902581) has obtained the following school approvals from the State of California and the United States Federal Government:*

### **VOCATIONAL TRAINING SCHOOL**

LWBC is approved under the State of California Education Code 94915 to operate a vocational training school in Biblical Studies and the Ministering Arts in the State of California.

### **INTERNATIONAL STUDENT VISAS**

LWBC is approved by the Bureau of Citizenship and Immigration Services under the United States Department of Homeland Security to issue SEVIS-generated I-20 forms to train international students. These students are to submit these I-20 forms to the U.S. Consulate or Embassy in their nation in order to obtain their F-1 student visas.

### **DIPLOMA & DEGREE PROGRAMS**

Innovo Conservatory of Physical Theatre and LWBC offers religiously-exempt Bachelor (3-year) & Associate (2-year) degrees in both Ministering Arts and Biblical Studies. We also offer a 4-year Honors program, which can be entered by invitation. In addition, there are programs of lesser length, ranging from a 7-week Certificate of Completion to a 1-year Diploma.

FOR COMPLETE INFORMATION REGARDING OUR BIBLICAL STUDIES AND MINISTERING ARTS PROGRAMS,  
PLEASE CONTACT OUR OFFICE VIA THE COMMUNICATIONS LISTED BELOW:

## INTERNATIONAL STUDENT INFORMATION

### SECTION A – THE F1 STUDENT VISA

The F1 student visa must be obtained by each international student planning to attend Living Word Bible College and Innovo Conservatory of Physical Theatre, that is, any student holding citizenship in a foreign country. This visa allows the student to study in the United States for the duration of their educational program. The F1 visa is for full-time credit students only. Students holding the F1 visa may not work or receive income from any company or organization during their time in the U.S. There are two major things you will need to obtain an F1 student visa. First, you must supply proof of financial support while in the U.S. (see Section B below). Next, you must obtain an I-20 Form (see Section C below). You will then take the above documents to the nearest United States embassy or consulate in your country where your case will be evaluated by U.S. Immigrations personnel.

#### **SUBMIT TO THE U.S. EMBASSY OR CONSULATE:**

- Documented proof of financial support
- Completed I-20 Form

### SECTION B – PROOF OF FINANCIAL SUPPORT AND THE AFFIDAVIT OF SUPPORT

Proof of financial support is the first thing you need to work on. To better understand the amount of support you will need, refer to the college catalog for educational expenses and the Gladys Alyward House dorm application form for possible living expenses. Since you cannot receive income from working in the U.S. with an F1 visa, the government needs to know that you will have enough committed funds to completely cover your educational and living expenses for the first year of enrollment (two semesters). This amount totals approximately \$10,600, which is \$6,100 annual tuition and \$4,500 room & meals (for nine months) at the dorm. This must be proven in one of the following ways:

- If you are personally paying for your own expenses, a bank statement showing personal funds or savings equal to your expenses for the first year must be submitted first to LWBC and then to a U.S. embassy or consulate.

- If you are receiving support from another source, such as a family member or church official, then a bank statement showing their personal funds and savings equal to your expenses for the first year must be submitted to LWBC and to the U.S. embassy or consulate, as well as a legally binding document from them guaranteeing their financial responsibility for all expenses.

In order to issue I-20 forms, both LWBC and the U.S. Government must be assured of sufficient funds to cover all your first year expenses. In order for this assurance to be given, you must supply both LWBC and the U.S. Government copies of personal bank drafts showing your available funds.

If someone else is accepting responsibility for your financial obligations, then this person (called a guarantor) must also submit the same legal documentation. If your guarantor lives in the United States, they may complete an Affidavit of Support and submit it to LWBC. If your guarantor does not live in the United States, you may use an Affidavit of Support as a guide for preparing your own legally binding document.

This must be submitted with your I-20 form to the embassy in order for your visa application to be processed. If your guarantor is your home church, they must provide the same legally binding documentation and guarantees. You will not receive your I-20 form until you have supplied LWBC with documentation of your financial support for all your first year expenses.

Remember, this must be documented proof, not just letters of promise.

### **SECTION C – THE I-20 FORM**

The I-20 Form tells the U.S. Government who you are, your reasons for coming, and the financial costs involved in your educational program and living expenses for your first year of enrollment. Detailed information regarding all expenses and available funds must be supplied.

To get an I-20 Form:

- Send your application request to: Innovo Conservatory of Physical Theatre – 1605 E. Elizabeth – Pasadena, CA 91104 – USA
- Send with your request proof of sufficient funds for the first year of school or a completed Affidavit of Support or its equivalent.

### **SECTION D - TRAVEL**

International students may arrive at either LAX International Airport (Los Angeles) or at Burbank Airport. You may call 1-800-733-8267 or visit [www.primetimeshuttle.com](http://www.primetimeshuttle.com) for door-to-door shuttle service that will take you from the airport to the dormitories at William Carey International University where you will be staying. Payments may be made in cash or by credit card.

Innovo Conservatory of Physical Theatre and LWBC are not responsible for any student transportation to and from any airport.

Those students who are driving into Pasadena may request an area map and driving directions by contacting the registrar's office at LWBC.

Bring with you if traveling by air:

- Passport and any legal or school documents, most importantly, your I-20 form.

**Registrar's Office**  
**Innovo Conservatory of Physical Theatre**



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Conservatory of Physical Theatre

**APPLICATIONS**

**STUDENT APPLICATION FOR ADMISSION**

**STUDENT PHOTO ID**

**OFFICE USE ONLY**

APP. REC'VD: \_\_\_\_\_

REF. SENT: \_\_\_\_\_

REF. REC'VD: \_\_\_\_\_

TRANS. REC'VD: \_\_\_\_\_

BIO REC'VD: \_\_\_\_\_

APP. FEE REC'VD: \_\_\_\_\_

ACCEPT. LTR SENT: \_\_\_\_\_

I-20 FORM SENT: \_\_\_\_\_

**PLEASE COMPLETE  
AND MAIL THIS FORM TO:**

InnoVO Conservatory of Physical Theatre  
1605 E. Elizabeth St.,  
Pasadena, CA 91104  
USA  
Tel.: 626-475-0103

DATE OF APPLICATION \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_

ADMISSION FOR: SEMESTER ONE: \_\_\_\_\_

SEMESTER TWO: \_\_\_\_\_

(INDICAT SCHOOL YEAR)

**PERSONAL INFORMATION**

NAME: \_\_\_\_\_ ( \_\_\_\_\_ )  
Last First Middle Maiden

PREFERRED NAME: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street City

State Zip Code

PHONE: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

BIRTHPLACE: \_\_\_\_\_  
City Country

SEX: M F CITIZENSHIP: \_\_\_\_\_

PERMANENT VISA/GREEN CARD #: \_\_\_\_\_

MARITAL STATUS: SINGLE \_\_\_\_\_ MARRIED \_\_\_\_\_

SPOUSE'S NAME: \_\_\_\_\_



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**FAMILY INFORMATION**

(IF YOU ARE 25 YEARS OF AGE OR OLDER, IT IS NOT NECESSARY TO COMPLETE THIS SECTION)

**FATHER'S/GUARDIAN'S NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
Street City State Zip Code

**OCCUPATION:** \_\_\_\_\_ **WHERE EMPLOYED:** \_\_\_\_\_

**MOTHER'S/GUARDIAN'S NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
Street City State Zip Code

**OCCUPATION:** \_\_\_\_\_ **WHERE EMPLOYED:** \_\_\_\_\_

**PLACE OF EMPLOYMENT/OCCUPATION:** \_\_\_\_\_

**CHURCH MEMBERSHIP:** \_\_\_\_\_  
Name Pastor's Name

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**PERSONAL REFERENCES**

(YOUR REFERENCE MUST NOT BE A FAMILY MEMBER. COMPLETE ADDRESS INFORMATION IS REQUIRED)

**PASTOR:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
Street City State Zip Code

**CHURCH MEMBER:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
Street City State Zip Code

**OTHER:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
Street City State Zip Code

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**EDUCATIONAL INFORMATION**

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HIGH SCHOOL: \_\_\_\_\_  
Name Date of Graduation

ADDRESS: \_\_\_\_\_ PRINCIPAL: \_\_\_\_\_

H.S. RELATED ACTIVITIES AND/OR SPECIAL AWARDS: \_\_\_\_\_

SAT EXAM TAKEN: \_\_\_\_\_ DATE: \_\_\_\_\_ ACT EXAM TAKEN: \_\_\_\_\_ DATE: \_\_\_\_\_

LIST ALL COLLEGES ATTENDED: STATE DATES ATTENDED UNITS EARNED

HAVE YOU EVER BEEN DISMISSED AND/OR DISQUALIFIED FROM SCHOOL OR COLLEGE? \_\_\_\_\_ IF YES, EXPLAIN BELOW:

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**VOCATIONAL PROGRAM DESIRED**

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\_\_\_\_\_ 12-WEEK CERTIFICATE \_\_\_\_\_ 2-YEAR ASSOCIATES OF MINISTERING ARTS DEGREE  
\_\_\_\_\_ 1-YEAR CERTIFICATE \_\_\_\_\_ 3-YEAR BACHELOR OF MINISTERING ARTS DEGREE

**TO COMPLETE THIS APPLICATION, PLEASE INCLUDE:**

- A \$50.00 ONE-TIME NON-REFUNDABLE APPLICATION FEE (CHECKS/MONEY ORDERS MADE PAYABLE TO LWBC)
- A SMALL IDENTIFICATION PHOTOGRAPH OF YOURSELF
- A BRIEF BIOGRAPHY OF NO MORE THAN TWO SIDES OF A PAGE, IN WHICH YOU COVER THE FOLLOWING POINTS:
  - YOUR CHRISTIAN EXPERIENCE - INCLUDE YOUR CONVERSION, WATER BAPTISM, BAPTISM IN THE HOLY SPIRIT, AND YOUR MINISTRY GOALS.
  - YOUR CHURCH EXPERIENCE - INCLUDE CHURCHES ATTENDED, DATES, AND POSITIONS OF MINISTRY YOU'VE HELD.
- A BRIEF SKETCH OF YOUR PERSONAL LIFE HISTORY.
- ARRANGE FOR TRANSCRIPTS TO BE SENT TO THE COLLEGE OF ALL YOUR GRADES IN H.S., COLLEGE, GRADUATE SCHOOL OR OTHER BIBLE COLLEGES

**PLEASE COMPLETE AND MAIL THIS FORM TO:**